

ADMINISTRATIVE TRAINING INSTITUTE
GOVERNMENT OF WEST BENGAL
FC-BLOCK, SALT LAKE CITY, SECTOR-III,
KOLKATA - 700 106

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**Notice for inviting Tender from Nationalized Banks for renting an office space, for
the purpose of setting up an ATM Counter**

No: 191/ATI/1-19/2002 (Part)

Dated : 16/02/2012

Administrative Training Institute, Government of West Bengal, desires to rent a vacant room (of an area 70 square foot approx), at ATI Campus (at the gate, in front of ATI main building), for the purpose of setting up an ATM counter by any nationalized bank on the following terms and conditions.

1. The Bank authority has to pay a monthly rent, to be agreed upon by competitive bidding process, within 7th of each month.
2. The work of installation of ATM machine to be undertaken by the bank itself and all expenses for such installation of machine, fitting of electrical equipments and accessories and other related civil works, if any, to be incurred by the bank.
3. The Bank has to pay electricity charges, as per the consumption to be calculated from the sub-meter, fixed there.
4. The initial period of contract will be for three years and it will be calculated from the date of taking over possession of the premise by the Bank authority. The monthly rental will be increased @ 5% every year and the period may be extended further on the basis of mutual willingness and consensus of both the authority.
5. The ATI authority reserves all rights of the premises, to be rented upon and any violation of the terms and condition will lead to cancellation of agreement.

For the purpose of selection of the Bank, sealed quotations are invited from intending nationalized Banks in plain paper quoting the monthly rental they are willing to pay for the aforesaid premises, apart from the electricity charges.

The last date and time for submission of quotation is 5th March, 2012 up to 3 p.m.

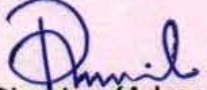
The date and time for opening of such quotation is on 6th March, 2012 at 3 p.m.

The sealed quotations shall be dropped at the box specified kept at the office of ATI. The sealed quotation will be opened in the chamber of Deputy Director (Administration) of this office. One representative of each bank will be allowed to remain present at the time of opening the sealed quotations.

The ATI authority reserves the right to reject/cancel any quotation or quotations without assigning any reason whatsoever.

Interested Branch Managers or their representatives are requested to visit at the ATI to inspect the place where the ATM will be installed, on any working day from 11.00 a.m. to 3.00 p.m. between 20th February to 24th February, 2012.

For any other information, interested branch managers may contact the office of the Deputy Director (Admn.), ATI.


Deputy Director (Admn.), ATI 16.02.2012.